

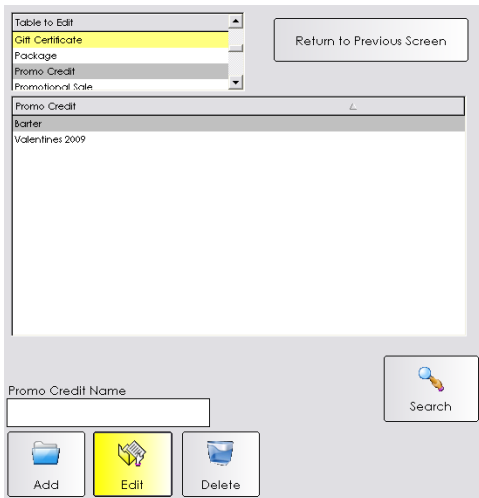
promo credit types

Use this guide to add and edit your promo credit types.



Creating a Promo Credit Type

1. From the SalonBiz®/SpaBiz® menu bar, click on the Blueprints icon.
2. Click on the Ticket button.
3. Select Promo Credit from the Table to Edit box.
4. Click the Add button.
5. Type the name of the promo credit.
6. Click the Add button.



Editing a Promo Credit Type

1. From the SalonBiz®/SpaBiz® menu bar, click on the Blueprints icon.
2. Click on the Ticket button.
3. Click on Promo Credit in the Table to Edit field.
4. Highlight by clicking once on the promo credit type you wish to edit, and then click the Edit button.
5. Make the necessary changes, then click the Save button.
6. To remove a promo credit type, highlight by clicking once on the type you wish to remove, and then click the Delete button.

