redeeming service rewards
Use this as a guide to redeeming service certificates for Pure Privilege™ members.

Redeeming a Service Reward Certificate on a Sales Ticket
Members may use their points towards Service Rewards available in predetermined amounts of $50, $75, $150 and $300. These certificates are only to be used for services, the member may pay the difference if higher priced services are requested, no change or credit will be issued.

1. From an open service ticket in SalonBiz®/SpaBiz®, verify all services and staff are correct on the ticket.
2. Click on the See More button, select the Pure Privilege Service Reward Certificate payment type from the list.
3. In the Certificate Number field, scan or type the certificate number and click the OK button.
4. In the Value field, type the face value of the certificate even if the cost of the services on the sales ticket is less than or more than the face value and then click the OK button.
5. If the guest’s Pure Privilege membership is not on file, in the Service Reward dialog box requesting the Membership Number, scan or type the customer’s membership number.
   - You will be notified if the certificate has already been redeemed. You will not be able to process a ticket with the Service Reward Certificate payment type without a valid certificate number.
   - SalonBiz®/SpaBiz® enters a payment equal to the face value or up to the cost of the services. Guests will not be allowed to reuse the certificate even if they did not use the full value of the certificate.
6. Select an additional payment type if necessary, and then click the Process Ticket button.
7. The receipt will print the member’s point information for their records.